

**Maumee Watershed Conservancy District
Hancock County Flood Diversion**

MONTHLY PROGRESS REPORT #28

FOR STANTEC CONSULTING SERVICES INC.

Period Covered:

2-February-2019 thru 5-April-2019

Submitted by:

**Stantec Consulting Services Inc.
4540 Heatherdowns Boulevard, Suite A
Toledo, Ohio 43614**

**Telephone: (419) 380-8910
Fax: (419) 380-8920**

I. Invoice Summary and Project Financial Status

- Invoice 1500969 totaling \$31,860.60 for tasks associated with the Hydraulic Improvements Construction Phase Services (Han. Co. PO No. 1803992), is submitted for consideration. This invoice includes time applied by Stantec as well as subconsultant invoices from Hoff Consulting Services, LLC (\$1,276.70), TTL Associates, Inc. (\$14,340.99) and Hart Associates, Inc. (\$3,087.86).
- To-date approximately 88.6% of the total authorized funds for the Program have been invoiced.

II. Progress Update, Major Issues and Decisions

Proof of Concept Update

- The Draft Proof of Concept Update report is complete.

Hydraulic Improvement Construction Phase Services:

Bidding Phase Services

- This work is complete.

Construction Engineering Services.

- Submittals;
 - This period there were 6 pending submittals at the start, 5 submittals were received, 10 were reviewed and returned and 1 was pending at the end of the period.
- RFIs;
 - This period there were 0 RFIs pending at the start, 0 RFIs were received, 0 RFIs were reviewed and returned and 0 were pending at the end of the period.
- Change Proposals;
 - This period there were 0 change proposals pending at the start, 0 change proposals were received, 0 change proposals were reviewed and returned and 0 were pending at the end of the period.
- Progress Meetings and Site Visits;
 - A progress meeting was held at the project site on 3/26/19 and three site visits performed.

RPR Services

- RPR services are on-going.
- TTL Associates provided full-time RPR services this period.

Mussel Survey and Relocation

- This work is complete. A variance to perform mussel relocations within the previously restricted dates of October 1 to May 1 was obtained from ODNR. A summary report was submitted to ODNR and OEPA on 2/5/2019. ODNR approval was received on 2/6/2019.

LOMR

- A Letter of Map Revision (LOMR) will be completed following completion of Hydraulic Improvements construction.

Public Information & Outreach

- This work is on-going.
- A ceremony was held at the project site on 10/4/2018.

- Continued coordination with HART for the addition of documents to Program webpage (www.HancockCountyFlooding.com) to reflect the addition of program-related documents.
- Continued general monitoring of local media and public relations information.
- The new website is live and is being updated regularly.
- Two drone videos are posted to the website. The third drone shoot is scheduled for April.

III. Schedule

Task	Proposed Timeline	Current Status	Anticipated Timeline
A. & B. Proof of Concept Report		Complete	
C – Supplemental #1			
C.1 – Wetland Delineation & Habitat Assessment	1/31/2017	Complete	N/A
C.2 – Archaeological Survey	1/31/2017	Complete	N/A
C.3 – Aerial Surveying	12/31/2016	Complete	N/A
D – Hydraulic Improvements (Preliminary Design)			
D.1 – Site Assessment & Survey	7/31/2017	Complete	N/A
D.2 – Cultural and Historic Resources	5/9/2018	Complete	N/A
D.3 – Program Management		Complete	N/A
E – Hydraulic Improvements (Final Design)			
E.1 – Site Assessment & Survey	9/22/2017	Complete	N/A
E.2 – Preliminary Design Report	10/30/2017	Complete	N/A
E.3 – Detailed Design	8/30/2018	Complete	N/A
E.4 – NSRR Coordination	8/30/2018	Waiting for Norfolk Southern Force Account Agreement.	Follow-up required.
E.5 – Permitting	9/30/2018	Complete	N/A
E.6 – Program Management		Complete	N/A
F – Proof of Concept Update			
F.1 – H&H Model Simulations	4/30/2018	Complete	N/A
F.2 – Data Collection	2/28/2018	Complete	N/A
F.3 – Concept Refinement	2/28/2018	Complete	N/A
F.4 – Updated Economic Analysis	4/30/2018	Complete	N/A
F.5 – Report Preparation	6/30/2018	Draft Proof of Concept Update report is complete.	N/A
F.6 – Program Management		Complete	N/A
G – Construction Phase Services			

Task	Proposed Timeline	Current Status	Anticipated Timeline
G.1 – Bidding Phase Services	9/11/2018	Complete	N/A
G.2 – Construction Engineering Services	2/1/2020	On-going	2/1/2020
G.3 – Resident Project Representative (RPR) Services	12/31/2019	On-going	12/31/2019
G.4 – Mussel Surveys & Relocation	9/1/2019	Complete	N/A
G.5 – Letter of Map Revision (LOMR)	6/30/2020	To be performed within 6 months following completion of construction	6/30/2020
G.6 – Public Relations and Outreach	12/31/2019	On-Going	12/31/2019

Please contact us should you have any questions or comments. Thank you for the opportunity to be of service.

Respectfully Submitted

STANTEC CONSULTING SERVICES INC.

Derek Dalton, P.E.
Senior Associate
Tel: (419) 380-8910
Fax: (419) 380-8920
derek.dalton@stantec.com

APPROVAL OF PAYMENT:

On behalf of the Maumee Watershed Conservancy District and in accordance with the Memorandum of Agreement, I hereby recommend payment in favor of Stantec Consulting Services Inc. by the Hancock County Commissioners in the amount of \$_____.

Clark Lynn Army, General Manager

Date

Invoice Number	1500969
Invoice Date	April 17, 2019
Purchase Order	174316204
Customer Number	140260
Project Number	174316204

Bill To

Maumee Watershed Conservancy District
Steve Wilson, Project Manager
1464 Pinehurst Drive
Defiance OH 43512
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States

Project	Hancock County Flood Diversion - Phase II Work Plan - Proof of Concept		
Project Manager	Dalton, Derek D	Contract Upset	3,597,175.00
Current Invoice Total (USD)	31,860.60	Amount Billed to Date	3,257,723.47
		For Period Ending	April 5, 2019

Top Task	406	Construction Phase Services
-----------------	------------	------------------------------------

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Taylor, Trana L	12.50	89.00	1,112.50
	Van Horne, Siena	3.50	113.00	395.50
	Price, Taylor Alexis	48.25	121.00	5,838.25
	Gray, Michelle M (Shelly)	2.75	127.00	349.25
	Uhl III, John N (Nick)	4.00	144.00	576.00
	Hayson, David T	0.50	150.00	75.00
	Dalton, Derek D	25.00	162.00	4,050.00
	Subtotal Professional Services	96.50		12,396.50

Subconsultants

Hoff Consulting Services, LLC	1,276.70
TTL Associates, Inc.	14,340.99
Hart Associates, Inc.	3,846.41
Subtotal Subconsultants	19,464.10

Top Task Subtotal	Construction Phase Services	31,860.60
	Total Fees & Disbursements	31,860.60
	INVOICE TOTAL (USD)	31,860.60

Due upon receipt or in accordance with terms of the contract



**HOFF CONSULTING
SERVICES, LLC**

4000 Magnolia Circle
Maumee, OH 43537

(419) 466-3343
adam@hoffcsllc.com

Coder: Trana Taylor

Invoice

BILL TO

Mr. Derek D. Dalton PE
Stantec Consulting Services
Inc.
4540 Heatherdowns Boulevard,
Ste. A
Toledo, Ohio 43614 USA
Attn: Derek D. Dalton, PE

INVOICE # 1050

DATE 03/24/2019

DUE DATE 04/23/2019

TERMS Net 30

PROJECT NUMBER:

2018_004

PROJECT NAME:

HCRR Hyd. Imps. Phase 1

DATE	STAFF MEMBER	QTY	RATE	AMOUNT
03/24/2019	Adam C Hoff, PE	7	175.00	1,225.00
03/24/2019	Direct Expense (Mileage)	94	0.55	51.70

Construction phase services

BALANCE DUE

\$1,276.70

Daily hour record is attached

INVOICE



Coder: Trana Taylor

1915 N. 12th St., Toledo 43604-5305
T 419.324.2222 F 419.241.1808

Stantec Consulting Services Inc.
Derek Dalton
4540 Heatherdowns Blvd, Ste A
Toledo, OH 43614

Invoice number 1689401-05
Date 03/20/2019

Project **1689401 Blanchard River Hydraulic
Improvement - Findlay, OH - Env
Oversight - Stantec**

Blanchard River Hydraulic Improvement Project
Findlay, Ohio
STANTEC Project No. 174316204
STANTEC Pipeline No. 544367

Subconsultant Change Order No. 04

Project Summary

Description	Contract Amount	Current Billed	Prior Billed	Remaining Amount
Environmental Oversight During Soil Excavation	95,100.00	14,340.99	43,641.69	37,117.32
Total	95,100.00	14,340.99	43,641.69	37,117.32

Labor

Environmental Oversight During Soil Excavation

	Date	Hours	Rate	Billed Amount
Data Evaluation				
Susan E. Yarger				
	02/18/2019	0.75	126.00	94.50
	02/21/2019	0.50	126.00	63.00
	02/28/2019	0.50	126.00	63.00
Field Activities				
Jacob Musselman				
	02/12/2019	8.00	77.00	616.00
	02/14/2019	6.50	77.00	500.50
	02/18/2019	11.50	77.00	885.50
	02/19/2019	11.50	77.00	885.50
	02/20/2019	11.50	77.00	885.50
	02/21/2019	11.50	77.00	885.50
	02/22/2019	11.00	77.00	847.00
	02/23/2019	8.00	77.00	616.00
	02/25/2019	11.50	77.00	885.50
	02/26/2019	11.50	77.00	885.50
	02/28/2019	11.50	77.00	885.50
Michael J. Koss				
	02/26/2019	2.00	95.00	190.00
	02/27/2019	9.50	95.00	902.50

INVOICE



1915 N. 12th St., Toledo 43604-5305

T 419.324.2222 F 419.241.1808

Stantec Consulting Services Inc.

Invoice number 1689401-05

Project 1689401 Blanchard River Hydraulic Improvement - Findlay, OH - Env Oversight - Stantec

Date 03/20/2019

Labor

Environmental Oversight During Soil Excavation

	Date	Hours	Rate	Billed Amount
Office Reconnaissance				
Jacob Musselman				
	02/06/2019	3.00	77.00	231.00
	02/07/2019	1.50	77.00	115.50
Project Coordination				
Susan E. Yarger				
	02/25/2019	0.25	126.00	31.50
	02/26/2019	1.00	126.00	126.00
Project Meeting				
Susan E. Yarger				
	02/26/2019	2.00	126.00	252.00
Waste Disposal Management				
Susan E. Yarger				
	02/01/2019	0.50	126.00	63.00
	02/05/2019	1.00	126.00	126.00
	02/06/2019	0.50	126.00	63.00
	02/11/2019	0.50	126.00	63.00
	02/12/2019	0.50	126.00	63.00
	02/13/2019	1.00	126.00	126.00
	02/21/2019	0.50	126.00	63.00
	02/22/2019	0.25	126.00	31.50
	02/26/2019	0.25	126.00	31.50
	02/28/2019	0.50	126.00	63.00
Environmental Oversight During Soil Excavation subtotal				11,540.00

Expenses/Lab Testing

Environmental Oversight During Soil Excavation

	Date	Units	Rate	Billed Amount
Daily Vehicle Charge				
	02/12/2019	1.00	95.00	95.00
	02/18/2019	1.00	95.00	95.00
	02/19/2019	1.00	95.00	95.00
	02/20/2019	1.00	95.00	95.00
	02/21/2019	1.00	95.00	95.00
	02/22/2019	1.00	95.00	95.00
	02/23/2019	1.00	95.00	95.00
	02/25/2019	1.00	95.00	95.00
	02/26/2019	2.00	95.00	190.00
	02/27/2019	1.00	95.00	95.00
	02/28/2019	1.00	95.00	95.00

INVOICE



1915 N. 12th St., Toledo 43604-5305

T 419.324.2222 F 419.241.1808

Stantec Consulting Services Inc.

Invoice number 1689401-05

Project **1689401 Blanchard River Hydraulic Improvement - Findlay, OH - Env Oversight - Stantec**

Date 03/20/2019

Expenses/Lab Testing

Environmental Oversight During Soil Excavation

	Date	Units	Rate	Billed Amount
Level D Protective Clothing	02/12/2019	1.00	23.00	23.00
	02/25/2019	1.00	23.00	23.00
	02/26/2019	1.00	23.00	23.00
	02/28/2019	1.00	23.00	23.00
PID	02/12/2019	1.00	88.00	88.00
	02/25/2019	1.00	88.00	88.00
	02/26/2019	1.00	88.00	88.00
	02/28/2019	1.00	88.00	88.00
Environmental Oversight During Soil Excavation subtotal				1,584.00

Consultant

Environmental Oversight During Soil Excavation

	Date	Billed Amount
Laboratory Analysis		
Fibertec Environmental Services	02/19/2019	747.50
	02/22/2019	195.50
	02/26/2019	273.99
Environmental Oversight During Soil Excavation subtotal		1,216.99

Invoice total **14,340.99**

HART
811 MADISON AVE.
TOLEDO, OH 43604
419.893.9600

INVOICE

Stantec
Derek Dalton
4540 Heatherdowns Blvd.
Suite A
Toledo, OH 43614

DATE: February 27, 2019
CLIENT: Stantec
Invoice G1563

Findlay Flood Risk Reduction	BUDGET	HRS.	RATE	CURRENT INVOICE	INVOICE TO DATE	% COMPLETE
Public Relations Direction Contact		1.25	\$150.00	\$ 187.50		
Public Relations Media		1.25	\$145.00	\$ 181.25		
Account Management		6	\$125.00	\$ 750.00		
Project Management		1	\$125.00	\$ 125.00		
Quality Assurance		2.5	\$95.00	\$ 237.50		
Content Entry		6.25	\$80.00	\$ 500.00		
Software Developer		1.25	\$145.00	\$ 181.25		
Video Encoding		5.75	\$50.00	\$ 287.50		
Direct or Edit		0.75	\$150.00	\$ 112.50		
Toledo Aerial Media		1	\$500.00	\$ 500.00		
Go Daddy		1	\$25.16	\$ 25.16		
	64,200.00			\$ 3,087.66	\$ 22,862.54	36%
Amount Due				\$ 3,087.66		

Terms: NET 30



GoDaddy.com, LLC
14455 N. Hayden Rd.
Suite 219
Scottsdale, AZ 85260
(480) 505-8877

Receipt

Date: Dec 19, 2018 1:16 PM

Receipt #: 1416071114

Customer #: 19214002

Bill To:

Angela Beardsley
Hart Associates

811 Madison Avenue
Toledo, OH 43604
+1.4198939600

Payment Information:

Hart Associates

Visa #####5139

Paid: \$25.16

STC-108

Items

.COM Domain Renewal
HANCOCKCOUNTYFLOODING.COM

Item Number: 10101

Quantity: 1

Term: 1

List Price: \$14.99
Purchase Price: \$14.99
ICANN Fee: \$0.18
Discount: \$0.00
Subtotal: \$15.17
Tax: \$0.00
Total: \$15.17

Private Domain Registration Renewal
HANCOCKCOUNTYFLOODING.COM

Item Number: 17001
Quantity: 1
Term: 1

List Price: \$9.99
Purchase Price: \$9.99
ICANN Fee: \$0.00
Discount: \$0.00
Subtotal: \$9.99
Tax: \$0.00
Total: \$9.99

Subtotal: \$24.98

Fees: \$0.18

Taxes: \$0.00

Total: \$25.16 USD

TAM
27100 Oakmead Dr. Ste 216
Perrysburg, OH 43551 US
contact@toledoaerialmedia.com
www.toledoaerialmedia.com

Invoice 3649



BILL TO

Nicholas Carr
HART
811 Madison Ave
Toledo, OH 43604 USA

DATE
02/22/2019

PLEASE PAY
\$500.00

DUE DATE
03/15/2019

✓
STC-106

ACTIVITY	QTY	RATE	AMOUNT
Aerial Shoot Aerial photo and video production on site along the Blanchard River in Findlay, OH capturing the area of upcoming work for the Flood Risk Reduction Program [2/14/19]	1	500.00	500.00

Thanks, we really appreciate your business!

TOTAL DUE

\$500.00

THANK YOU.



Stantec Consulting
February 27, 2019

Hart Status Report: February 1-22

Website Maintenance

- Add news articles to "News" page
- Update construction progress
- Add new documents to "Resources" page

Drone Shoots

- Facilitate February drone shoot

PR Engagement

- Monitor for media coverage regarding the program