

Maumee Watershed Conservancy District
Board of Directors Meeting
June 14, 2016

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District in Defiance, Ohio, on June 14, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy Yunker, Sec/Treas; Jason Phillips, Ottawa Assistant Village Administrator; Steve Wilson, Engineer and Project Manager; Vaughn Hoblet, Legal Counsel with Marshall & Melhorn; and Jim Weaner, Legal Counsel;

Chairman Richard Ricker called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the May meeting were approved as mailed. Motion was made by George and seconded by Mark. Yeas 3.

Financial Reports: The financial reports for May along with the CD tracking were approved as mailed. Motion was made by Mark and seconded by George. Yeas 3.

New Computer Update: Wendy informed the Directors that Steve Jay has the new computer system up and running and everything transferred over without issues.

Office Interior Renovation Update: Lynn informed the Directors that the money set aside for building maintenance is now being put to use as planned. Wendy presented samples of carpet, linoleum and paint colors for the updated office interior.

Adoption of Resolution: Motion was made by Mark to approve the following resolution:

**Resolution No. 2169
To Approve Bridge Plan**

Be It Resolved, that the Directors of the Maumee Watershed Conservancy District accept the information submitted as having no variance with any plans of the District, on bridge improvements by counties, as follows:

<u>COUNTY</u>	<u>BRIDGE</u>	<u>DATE FILED</u>
WOOD	WOO-T.R. 23 A-4 Jerry City Road Bridge	5/15/16

George seconded the motion. Yeas 3.

Lower Blanchard River Update: Steve Wilson stated that the 90% drawings for the Diversion Channel are complete. Greg Bockrath and Steve Wilson are reviewing the drawings and will be making comments and suggestions as AECOM works to get the 100% plans completed. Steve informed the Directors that the two main things that need more review are removing the spoil and the use of articulated concrete block erosion control. Wilson states we are still looking at a 1.2:1 favorable cost benefit ratio and states the funds are available to cover the cost of the project. Based on Mr. Wilson's report that the Lower Blanchard Proposed Diversion Channel has a positive benefit to cost ratio and the funds are in place to complete the project and the design

for the diversion channel is the most effective method for flood reduction, George moved to proceed with plans to make the improvements and acquire land rights needed for the project. The motion was seconded by Mark. Land rights attorneys have stated that notice of intent forms are ready for the two properties involved and will be sent out soon. Steve Wilson stated that the I-9 Road Construction is waiting on the Hold Harmless Agreement to be signed by the Ottawa Township Trustees before the guardrails can be installed. Once the guardrails are in place, the final top pavement will be placed as well as high water warning signs.

Upper Blanchard River Update: Steve Wilson stated that there were 8 firms interested in the Upper Blanchard Diversion Channel Proposed Project. The firms would be refining the United States Army Corps of Engineers investigative studies to see if a workable design can be made. Interviews were held with the top 3 candidates and Wilson stated that the selection committee picked Stantec Engineering firm to do the design. Wilson also reported that the Hancock County Commissioners have agreed to move from the USACOE to the Gap Analysis Study with Stantec. Wilson then presented the Directors with a Memorandum of Understanding Agreement approved and signed by the Hancock County Commissioners that would create an agreement between the Commissioners and MWCD to do the study refinement. The study and MWCD involvement would be funded by the Hancock County sales tax set aside for flood reduction use.

Adoption of Resolution: After discussion, motion was made by George to approve the following resolution.

Resolution No. 2170

To Sign Memorandum of Understanding Agreement with Hancock County

Be It Resolved, that the Directors of the Maumee Watershed Conservancy District agree to enter into the Memorandum of Understanding Agreement between the Hancock County Commissioners and the Maumee Watershed Conservancy District pertaining to the refinement of the Design of the Feasibility Study and the funds of distribution. George also moved that we establish a satellite office in Hancock County for the purpose of administration of the project and will reevaluate at a later date if a sub-district is needed. See MOUA copy attached.

Mark seconded the motion. Yeas 3.

Little Auglaize River, St Joe and Grassy Creek Update: Lynn stated we have 2 crews out doing herbicide applications and 70 of the 200 miles have been treated so far. Lynn also stated that 595.69 tons of rip rap have been placed which equals to about 800 feet. 120 feet of 12" tile have been installed at Town Creek, a berm was fixed on Middle Creek, and 2 miles of sand bars have been removed from Maddox Creek. Brian Bok, who was hired to do the log jam inventory on the St Joe, has completed and turned in his report. Lynn stated that he was very impressed with the work that Brian and his crew has done and that this will save the District money by knowing exactly what jams are out there and which one's need removed this year.

Seasonal (as-needed) Workers Update: Lynn informed Directors that Kurt has turned in a resume and recommends the hiring of Christian Lintermoot as a seasonal employee in addition to Troy Patterson and Nick Warnimont. After reviewing Christian's resume, Mark moved that we hire Christian, Seconded by George. Yeas 3.

Legal Counsel Update: Jim Weaner stated he is prepared to begin the process of land rights acquisitions once the letters of intent are mailed out.

General Manager and Maintenance report: Lynn reported that he has been working with the contractors staking and showing them their work sites along with his administrative duties. Lynn took J&M down the concrete channel in Van Wert to show the patch work that needs repaired so that will be done soon. After discussion, George moved that the District trade the 2004 F350 dump truck for a 7x14 low profile dump trailer and authorized Lynn to make the purchase with a ceiling of \$7,000 for the dump trailer and a low end number of \$5,000 for the trade of the dump truck towards the trailer. Dick seconded. Yeas 3.

Meeting dates 2016: August 9, October 11, and December 13.

Adjournment: Dick moved for adjournment at 10:20 a.m. Mark seconded. Yeas 3.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas

Maumee Watershed Conservancy District
Audit Committee Meeting
June 14, 2016

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on June 14, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy J. Yunker, Secretary/Treasurer, and Jim Weaner, Legal Counsel

Dick called the meeting to order at 10:25 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Dick moved to adjourn the Audit Committee meeting at 10:35 a.m.

Richard Ricker, Director

Wendy J Yunker, Sec/Treas