

RESOLUTION NO. 2197									
To Approve 2018 Estimated Receipts & Appropriations									
Resolved that the Board of Directors of the Maumee Watershed Conservancy District approve Estimated Receipts and Appropriations for 2018, as follow s:									
DESCRIPTION	ACCT #	2018 APPROP	ACCT #	PFG	MFGC	MFLA	MFSJ	IFLB	IFUB
COURT - PER DIEM	10-01-01	3,200.00	10-01-01	32.00	416.00	2,592.00	160.00		
COURT - TRAVEL	10-01-02	1,000.00	10-01-02	10.00	130.00	810.00	50.00		
DIRECTORS - PER DIEM	10-02-01	14,000.00	10-02-01	140.00	2,100.00	11,060.00	700.00		
DIRECTORS - TRAVEL	10-02-02	2,500.00	10-02-02	25.00	375.00	1,975.00	125.00		
APPRAISERS - PER DIEM	10-03-01	1,000.00	10-03-01	-	150.00	800.00	50.00		
APPRAISERS - TRAVEL	10-03-02	250.00	10-03-02	-	37.50	200.00	12.50		
ENGINEERING	10-04-01	1,000.00	10-04-01	1,000.00					
PAY ROLL ACCOUNT	10-05-01	277,336.00	10-05-01	2,773.36	27,733.60	232,962.24	13,866.80		
PERS	10-06-01	41,375.00	10-06-01	413.75	4,137.50	34,755.00	2,068.75		
MEDI	10-06-02	4,285.00	10-06-02	42.85	428.50	3,599.40	214.25		
OBWC	10-07-01	3,000.00	10-07-01	30.00	300.00	2,520.00	150.00		
OFFICE TRAVEL	10-09-01	1,200.00	10-09-01	12.00	120.00	972.00	96.00		
TELEPHONE	10-11-01	2,700.00	10-11-01	27.00	405.00	2,214.00	54.00		
POSTAGE	10-12-01	300.00	10-12-01	3.00	45.00	228.00	24.00		
OFFICE SUPPLIES	10-13-01	3,000.00	10-13-01	30.00	450.00	2,280.00	240.00		
INSURANCE - GEN LIAB	10-14-01	16,800.00	10-14-01	168.00	1,344.00	14,448.00	840.00		
INSURANCE - HEALTH	10-14-03	82,700.00	10-14-03	827.00	6,616.00	71,122.00	4,135.00		
PROFESSIONAL FEES	10-15-01	8,000.00	10-15-01	80.00	800.00	6,480.00	640.00		
PROFESSIONAL FEES - MFLA	10-15-02	10,000.00	10-15-02	-	-	10,000.00	-		
EQUIPMENT - OFFICE	10-16-01	500.00	10-16-01	5.00	50.00	400.00	45.00		
EQUIPMENT - MAINT	10-16-03	15,000.00	10-16-03	-	750.00	13,500.00	750.00		
EXAMINATION-OBI	10-19-01	5,000.00	10-19-01	50.00	1,000.00	3,650.00	300.00		
COLL COSTS - MFLA	10-20-01	7,560.00	10-20-01			7,560.00			
COLL COSTS - MFGC	10-20-02	1,163.00	10-20-02		1,163.00				
COLL COSTS -MFSJ	10-20-04	280.00	10-20-04				280.00		
MISC	10-22-01	36.00	10-22-01	0.36	7.20	27.72	0.72		
DUES AND SUBSCRIPTIONS	10-23-01	350.00	10-23-01	3.50	70.00	269.50	7.00		
LABOR & EQUIP RENTAL-MFLA	30-01-01	100,000.00	30-01-01			100,000.00			
LABOR & EQUIP RENTAL-MFGC	30-01-02	29,000.00	30-01-02		29,000.00				
TRANSPORTATION	30-01-03	10,000.00	30-01-03		1,000.00	8,000.00	1,000.00		
LABOR & EQUIP RENTAL-MFSJ	30-01-04	54,000.00	30-01-04				54,000.00		
MATERIALS-MFLA	30-02-01	60,000.00	30-02-01			60,000.00			
MATERIALS-MFGC	30-02-02	1,000.00	30-02-02		1,000.00				
IMPROVEMENT FUND LB	30-01-08	6,665,416.00	30-01-08					6,665,416.00	
IMPROVEMENT FUND UB	30-01-10	1,041,071.00	30-01-10						1,041,071.00
BUILDING MAINT	60-01-01	3,500.00	60-01-01		175.00	3,150.00	175.00		
BUILDING UTILITIES	60-01-02	2,500.00	60-01-02		125.00	2,250.00	125.00		
TOTALS		8,470,022.00		5,672.82	79,928.30	597,824.86	80,109.02	6,665,416.00	1,041,071.00
FUND BALANCE - TOTAL TO APPROPRIATE				(321,838.71)	(364,541.29)	(1,853,035.85)	(155,301.04)	-	-
				(316,165.89)	(284,612.99)	(1,255,210.99)	(75,192.02)	6,665,416.00	1,041,071.00

2018 Certificate of Levy: Wendy went over the estimated total amounts certified for 2017 payable in 2018 tax season. Each of the counties in which we levy an assessment have received the Certificate of Levy and the corresponding pay files.

Fire Marshal Audit: Snows Fire Services did their annual safety check of the building and fire extinguisher and found our office to be in compliance.

Lower Blanchard River Update: Steve Wilson reported that we are still waiting for the decision from the Ohio Court of Appeals regarding land rights acquisitions for the proposed Diversion Channel.

Upper Blanchard River Update: Adam, from Stantec Engineering Firm, went through the most recent invoice submitted by Stantec in the amount of \$107,495.39. After review, Dick moved to pay the invoice and the motion was seconded by George. Yeas 3. Adam stated the field survey work is wrapped up, the sediment testing has been done and Stantec is still waiting for a response back from Norfolk Southern. Adam is hoping that his team will have the project planning completed to be able for bidding in the second quarter of 2018. The geotechnical borings are complete near potential storage facilities. The next step is the clearing of trees and brush in the City of Findlay. Estimated cost for the clearing of trees is \$150-180,000. The goal is to have the brush clearing complete by March 31st to comply with the permitting agency requirements.

Adoption of Resolution: After discussion, Motion was made by George to approve the following resolution:

Resolution No. 2198
Permission to go to bid for Tree Clearing

BE IT RESOLVED, that the MWCD Board of Directors has agreed to seek bids for the proposed tree removal and clearing of brush as part of its planned flood reduction project in the city. Contracting for the tree removal and clearing will be pending an approval of an MOA between MWCD, Hancock County Commissioners and the City of Findlay.

Mark seconded the motion. Yeas 3.

Little Auglaize River Update: Maintenance crew has been out doing the Fall inspection and berm clean ups. Several contractors are in the field doing stream and berm repairs. The Fife road easement encroachment appeal is set for non-oral argument on November 21st.

Town Creek Meadow Grass Seeding Project: Wassenberg Art Center in Van Wert, asked if MWCD would be interested in helping fund their new Art Park. The Directors agreed to put forth \$1,500 in funding for them to plant meadow grasses along Town Creek at the edge of the park.

Grassy Creek Update: Berm mowing, full bank weed eating and herbicide application have been completed for the year. Kurt inspected the areas, reporting back that everything looks good.

St Joseph River Update: Lynn has been in contact with the contractor hired for logjam disbursements. The contractor had indicated that his crew is working especially in the southern half of the river system.

Legal Counsel Update: Jim stated that as previously discussed, we have 2 cases before the Court of Appeals and are waiting for a response on one of them. Lynn forwarded an inquiry to Jim on a tax issue on one of MWCD easement areas in Paulding County. Our research indicates, at least in Van Wert county, that at the time of land rights easement procurement, a letter was sent to the county auditor where the easement was taken stating that whatever acreage was taken under easement could be removed from real estate tax assessments. The auditor would then remove the easement areas from the land owner's taxes. Van Wert County Auditor stopped the process in 2004 or 2005 because of all the government programs such as CRP that were available to land owners. The Paulding County Auditor said that she doesn't remember taking these acreages off the tax assessments but that she would check because she is relatively new in

the position. Jim informed the directors that he has sent this information in a response to the land owner and suggested to the Directors that because the property in question is a wildlife replacement mitigation area, it may be in the District's best interest to purchase the property. George moved that if in the future the District decides to, we may make an offer to purchase the land since it is all mitigated conservation acreages under easement. Mark seconded. Yeas 3.

General Manager Report: Lynn has been working with a landowner on Middle Creek on a temporary crossing rebuild, he attended a Lower Blanchard River Flood Reduction Court of Appeals hearing; he has been working with Legal Counsel on the Fife Road Appeal; worked with City of Perrysburg officials to make sure we had berm access ramp on diamond interchange on State Route 25. Lynn worked with Wendy on the 2018 appropriations; made several calls to the contractor working on the St Joe log jam project; he has been doing field checks and taking pictures for the annual report; working with Steve Wilson on the Upper Blanchard plans.

Maintenance Manager Report:

- Driving and Inspecting along District areas after large Storm event, 15 fallen Trees cut and removed from 15' Easement and/or Waterway
- Responded to Landowner concerns about dead tree on District easement on Grassy Creek, Contacted Contractor to remove
- District Massey Ferguson driven back to District garage in Van Wert from Paulding County
- District new John Deere Tractor picked up and driven to District garage
- Concrete Channel inspected in City of Van Wert, Items in need of repair noted
- Meeting with Contractors to show them repair work assignments
- Inspect Logjams removed by Contractor on St. Joseph River in Williams County
- Maintenance of Chainsaw, clean and sharpen chains
- District Spray Rigs Winterized
- Mowing District yards in City of Van Wert
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Meeting dates 2018: January 16, April 10, May 4 (court mtg), July 10, September 11 and November 13.

Adjournment: Dick moved for adjournment at 9:40 a.m. Mark seconded. Yeas 3.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas.

Maumee Watershed Conservancy District
Audit Committee Meeting
November 14, 2017

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on November 14, 2017. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager, Wendy J. Yunker, Secretary/Treasurer and Jim Weaner, Legal Counsel.

Dick called the meeting to order at 9:45 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Dick moved to adjourn the Audit Committee meeting at 10:10 a.m.

Richard Ricker, Director

Wendy J Yunker, Sec/Treas.