

Maumee Watershed Conservancy District
Board of Directors Meeting
October 11, 2016

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on October 11, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy Yunker, Sec/Treas; Steve Wilson, Engineer and Project Manager; Jason Phillips, Ottawa Assistant Village Administrator; Adam Hoff, Stantec; Jim Weaner, Legal Counsel and Denise Grant, Findlay Courier reporter.

Chairman Richard Ricker called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the September meeting were approved as mailed. Motion was made by George and seconded by Dick. Yeas 3.

Financial Reports: The financial reports for September along with the CD tracking were approved as mailed. Motion was made by George and seconded by Dick. Yeas 3.

Re-Appropriate Healthcare 10-14-03: Wendy informed the Directors that we will need to re-appropriate the Healthcare account in order to continue payments for the rest of the year.

Adoption of Resolution: After discussion, Dick moved to adopt the following resolution.

**Resolution No. 2179
To Amend 2016 Receipts/Appropriations**

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-14-03	Insurance- Health	65,400.00	735.00	66,135.00
30-01-10	Improvement Fund Upper Blanchard	42,000.00	140,000.00	182,000.00

Dick seconded the motion. Yeas 3

Update on Maintenance Levy for 2016-2017 Collection: Wendy informed the Directors that all the certifications have been sent out for collection in 2017 and the collection amount has increased \$25,724 from 2016 certifications.

Assessment Collection Procedure Update: Lynn informed the Directors that we received a list from Muskingum Watershed that their legal counsel put together regarding those entities who are exempt from our assessment charges.

Adoption of Resolution: After discussion, a motion was made by George to approve the following resolution:

**Resolution No. 2180
To Approve Exemption of Certain Properties or**

Land Use Types from Assessment Charges

BE IT RESOLVED, that the Board of Directors agree to accept the following exemptions from the Maumee Watershed Special Assessment Charges:

Community College District	RC 3354.15
Technical College District	RC 3357.14
University Branch District	RC 3355.11
Capital Square	RC 105.41
Convention Facilities Authority	RC 351.12
Air Quality Development Authority	RC 3706.15
Turnpike Commission	RC 5537.20
Transportation Improvement District	RC 5540.14
Bridge Commission	RC 5593.22
Regional Water and Sewer Districts	RC 6119.40
Water Development Authority	RC 6121.16
Supreme Court facilities/ grounds	RC 2503.45
Public Facilities Commission	RC 154.14
Publicly-Owned College or University	RC 3345.12
Monument and Memorials for Distinguished Deceased Persons	RC 5709.16
Federal Lands	RC 159.05
Solid Waste Treatment Facilities	RC 6123.16

Dick seconded the motion. Yeas 3.

Lower Blanchard River Update: Lynn informed the Directors that all land rights are now filed with the courts. Wilson stated he has correspondence from Dominion Gas and they are getting the cost around for the replacement of the gas line. Wilson also stated the final expenditures were submitted and completed for the Township Road I-9 project. Jason Phillips gave remarks on the Phase I Completion Celebration and stated the township was pleased with the work that was done.

Upper Blanchard Update: Steve Wilson stated that the half of the soil borings are completed near proposed route of the Diversion Channel which were all done within the road right away. The rest of the soil borings should be done this week. There were notifications sent out to 88 properties that need right of entry for survey work. Adam Hoff stated that there was a pre-permitting meeting held with the Army Corps of Engineers and toured the locations needed in hopes to drive the timeline for the project. Stantec is looking at a few different improvements for base flood elevations since Eagle Creek is only 15% of the watershed and they are not under the same constraints that USACE are. Adam stated that the benefit to cost ratio will be significantly over one regardless of the option that they recommend for the preliminary design. Lynn then informed the Directors that we have received a bill for Stantec in the amount of \$127,600 for the work completed to date.

Adoption of Resolution: Motion was made by George to approve the following resolution:

Resolution No. 2181
To Authorize Clark Lynn Army to submit pay requests to
Hancock County for all Upper Blanchard activity

BE IT RESOLVED, that the Board of Directors approve Clark Lynn Army, General Manager representing MWCD, to sign all documents and pay requests relating to the Upper Blanchard Project and submit the invoices and pay requests to Hancock County based on the recommendations of Project Manager Steve Wilson.

Dick seconded the motion. Yeas 3.

2017 Appropriations Update: Lynn stated that he has been working on readjusting our appropriation percentages. Lynn and Wendy will work on these changes and have them ready to be presented at the December Board Meeting.

District Tractor Quotes: George stated that he received some quotes to purchase a new tractor and side mower for the District to use for the Little Auglaize River. George went over the quotes with the Directors and recommended to purchase the John Deere 6110M Tractor from John Deere in the amount of \$88,571.96 and the side Mower from Tri-Tech in the amount of 37,800. George also suggested that we sign up to purchase the equipment through the State of Ohio Purchasing Program to get the discounted rate.

Adoption of Resolution: After discussion Mark moved to adopt the following resolution:

Resolution No. 2182
To Approve Membership with State of Ohio
Cooperative Purchasing Program

BE IT RESOLVED, that the Board of Directors agree to purchase a new John Deere 6110M tractor from Kennfeld Group (John Deere dealership) in the amount of \$88,571.96 and the side mower from Tri-Tech Equipment in the amount of \$37,800. Directors also agree to apply for the State of Ohio Cooperative Purchasing Program and pay the membership cost of \$235 for one year.

George seconded the motion, Yeas 3.

Legal Counsel Update: Jim stated that he is waiting for a response from the land owners. Jim has been in contact with Vaughn Hoblet and there has been no response as of yet.

General Manager Report: Lynn informed the Directors that he had been busy working on Upper and Lower Blanchard activities and the routine operation and maintenance activities of St Joseph, Little Auglaize and Grassy Creek Projects.

George Ropp told the Directors that there is a land owner along Fife Road on Hoaglin Creek that has disrupted our spoil piles and fishery oxbow pond. Lynn showed the Directors

pictures of the activities that are currently in progress on the property and Dick made a motion to start legal action against the land owner for disturbing District works that must be stopped go.

Adoption of Resolution: After discussion Dick moved to adopt the following resolution:

**Resolution No. 2183
To Peruse Legal Action against Land Owner
For Violating ORC 6101.82**

BE IT RESOLVED, that the Board of Directors agree to resolve the issue with the land owner on Fife Road, Hoaglin Creek, through legal action. The land owner is violating section 6101.82 of the Ohio Revised Code which states No person shall damage any works, improvements or property of a conservancy district. Whoever violates this division of this section shall be liable for all damages and costs. The Board of Directors of the conservancy district may repair such damage at the expense of the person or corporation committing it.

George seconded the motion, Yeas 3.

Maintenance Manager Report:

- Kurt and Todd Responded to Landowner concerns on Grassy Creek about Brush along fence and not being able to open a gate on back of property
- Finished Fall Creek Inspections with notes (Paulding County)
- Went to St. Joe River to inspect Logjams cut or removed by Contractor. Need some water in the river to help move them out.
- Showed Contractors work sites to be repaired
- Responded to Landowner concerns of fallen dead Ash trees on Hagerman Creek.
- Using District Tractor to cut back brush along backside of 15' Berm and Misc. Easement areas in Paulding and Van Wert
- Cut and removed 18 fallen Trees from 15' Easement in Paulding and Van Wert
- Loader Bucket for District Tractor taken to District Shop
- District areas in City of Van Wert mowed
- Weed-eating done on Eachus property near Central Insurance in Van Wert
- District Office lawn mower serviced
- City of Van Wert areas mowed with District Tractor

Meeting dates 2016: November 8th and December 13.

Adjournment: Dick moved for adjournment at 10:05 a.m. Mark seconded. Yeas 3.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas

Maumee Watershed Conservancy District
Audit Committee Meeting
October 11, 2016

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on October 11th, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy J. Yunker, Secretary/Treasurer, and Jim Weaner, Legal Counsel

Dick called the meeting to order at 10:10 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Dick moved to adjourn the Audit Committee meeting at 10:25 a.m.

Richard Ricker, Director

Wendy J Yunker, Sec/Treas