

Maumee Watershed Conservancy District
Board of Directors Meeting
November 8, 2016

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on November 8, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy Yunker, Sec/Treas; Steve Wilson, Engineer and Project Manager; Jason Phillips, Ottawa Assistant Village Administrator; Adam Hoff, Stantec; Jim Weaner, Legal Counsel and the following residents of Hancock County: Steve Cramer, Gary Wilson, Dean and Kay Zeisloft.

Chairman Richard Ricker called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the October meeting were approved as mailed. Motion was made by George and seconded by Mark. Yeas 3.

Financial Reports: The financial reports for October along with the CD tracking were approved as mailed. Motion was made by Dick and seconded by Mark. Yeas 3.

Adoption of Resolution: Motion was made by Mark to approve the following resolution:

**Resolution No. 2184
To Approve Bridge Plans**

Be It Resolved, that the Directors of the Maumee Watershed Conservancy District accept the information submitted as having no variance with any plans of the District, on bridge improvements by counties, as follows:

<u>COUNTY</u>	<u>BRIDGE</u>	<u>DATE FILED</u>
Paulding	PAU-C.R. 123-1.47 Over Hagerman Creek	11/8/16

Motion was seconded by George. Yeas 3.

New Tractor and Mower Update: Lynn informed the Directors that the tractor and side mower they ordered will be ready for delivery in the beginning of 2017. These items will be purchased under the State of Ohio Purchasing Program as agreed to by the Directors.

Fire Equipment Update: Lynn showed the Directors the clean audit report that was performed by Snow's Fire Equipment. The office meets the requirements of fire safety and all fire equipment is in working order.

Lower Blanchard River Update: Lynn stated that the land purchase requests have been filed with the court in Putnam County to acquire the necessary land needed for the construction of the Diversion Channel. Archeological surveys will be started this week and notices have been

sent to land owners stating the details. Wilson informed Directors that we received a request this morning for all documentation regarding the Diversion channel pertaining to one of the property owners involved, be submitted to legal counsel in a timely fashion.

Upper Blanchard Update: Adam Hoff stated that the public right away soil borings are completed. Adam stated that the Diversion Channel is still the primary option for the best benefit to cost ratio but they are still looking at other alternatives. Adam stated they are behind schedule a little bit but will have something to roll out by the end of the year. The Directors reviewed the second invoice submitted by Stantec for the work done to date while Adam explained what the invoice included. Adam then went on to explain the additional scope of work that needs to be accepted before they can move on and finish the unsteady hydraulic models and the wetland surveys to find the best alignment for the Diversion Channel. This information will be presented to the Hancock County Commissioners at their next meeting. After discussion and review of the Supplemental Design request the following resolution was approved.

Adoption of Resolution: Motion was made by George to approve the following resolution:

Resolution No. 2185
To Authorize the additional Supplemental Request for Field
Services pending Commissioners Approval

BE IT RESOLVED, that the Board of Directors approve to move forward with the supplemental request for field work services related to Wetlands, Archeological and Aerial Surveys performed by Stantec pending the Hancock County Commissioners approval. The Directors recognize that this work needs to be performed in order to find the best placement for the Diversion Channel and is best to complete now while the ground is not frozen and the leafless trees will provide better views for aerial pictures. Directors also approve the payment for the second invoice submitted from Stantec and continue to be impressed with the work that has been done to date.

Mark seconded the motion. Yeas 3.

Hoaglin Creek Fife Road Easement Update: Lynn reported that he had a meeting with Jim Weaner regarding the easement that is being disturbed on Fife Road and Jim recommended that the District obtain a lawyer in the county that the easement is located in.

Adoption of Resolution: After discussion, motion was made by George to approve the following resolution:

Resolution No. 2186
To Retain Scott Gordon as MWCD Attorney
In the case of Fife Road Easement

BE IT RESOLVED, that the Board of Directors approve to retain Scott Gordon from Gordon Law office, Van Wert, Ohio to represent Maumee Watershed Conservancy District in

the legal proceedings regarding the easement located on Hoaglin Creek, Fife Road and authorize Wendy Yunker to make payments for billings from Scott.

Mark seconded the motion. Yeas 3.

Legal Counsel Update: Jim stated that the land owners in the Lower Blanchard are posturing themselves with requests to negotiate. The Judge regarding the Fife Road land owner has dismissed himself from the case and the new Judge is in the process of getting up to speed on the case in order to move forward.

General Manager Report: Lynn informed the Directors that he had been busy working on Upper and Lower Blanchard activities and the routine operation and maintenance activities of St Joseph, Little Auglaize and Grassy Creek Projects. Lynn has been working with Wendy on the 2017 appropriations and looking for office décor to complete the office remodel. Lynn stated he had met with Lynn Wachtmann who is now working with Shumaker, Loop & Kendrick, LLP who is interested in looking for ways he can be an asset to MWCD.

Maintenance Manager Report:

- Mowed Brush back from 15' easements with the District Tractor in areas of Hoaglin, Prairie, Maddox, Town, and Middle Creeks
- Removed 2 fallen trees from 15' Berm
- Went to Grassy Creek to investigate complaint of Dumping, found flower pot dirt and sticks from a yard
- District Tractor returned to Van Wert shop

Meeting dates 2016: December 13 and January 10, 2017.

Adjournment: Dick moved for adjournment at 9:50 a.m. Mark seconded. Yeas 3.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas

Maumee Watershed Conservancy District
Audit Committee Meeting
November 8, 2016

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on November 8, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy J. Yunker, Secretary/Treasurer, and Jim Weaner, Legal Counsel

Dick called the meeting to order at 10:00 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Dick moved to adjourn the Audit Committee meeting at 10:15 a.m.

Richard Ricker, Director

Wendy J Yunker, Sec/Treas