

Maumee Watershed Conservancy District
Board of Directors Meeting
March 21, 2017

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District office in Defiance, Ohio, on March 21, 2017. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy Yunker, Sec/Treas; Jim Weaner, Legal Counsel; Steve Wilson, Engineer and Project Manager; Jason Phillips, Ottawa Assistant Village Administrator; Adam Hoff, Stantec; Tim Bechtol, Hancock County Commissioner; Denise Grant, Courier Reporter and the following residents of Hancock County: Mary Ann La Roche, Jason and Steve Oman, Richard and Cynthia Mana, Steve Cramer, Steve and Nathan Unphress and Dan Clements.

Chairman Richard Ricker called the meeting to order at 9:00 a.m.

Approval of Minutes: The minutes of the January meeting were approved as mailed. Motion was made by Mark and seconded by George. Yeas 3.

Financial Reports: The financial reports for January and February along with the CD tracking were approved as mailed. Motion was made by Mark and seconded by Dick. Yeas 3.

Annual Report Review: Lynn presented the Directors with the 2016 Maumee Watershed Conservancy District Annual Report for approval at the next Board meeting.

Memberships: After review, Mark approved to continue the membership with Blanchard River Watershed and Water Management Association of Ohio. George seconded the motion. Yeas 3.

Office Interior Update: The Directors agreed in unison that the décor of the office is looking great and they are happy with the results. Lynn stated that he would like to get a picture of the Judges at the next court meeting to put up on the wall as well as a picture of the Directors.

Upper Blanchard River Update: Dick stated that he attended the meeting held by MWCD and Stantec in Findlay, Ohio, on February 22nd and he was very impressed with the flow of the meeting and the information presented. Steve Wilson then went over a Memorandum of Agreement (attached as Exhibit A) that was approved by the Hancock County Commissioners that would (1) allow Stantec to continue preliminary design efforts and (2) approve a contract presented by Stantec in the amount of \$265,000 that would be necessary for soil borings in proposed benching and low head dam areas. Along with the MOA, there will need to be right of entry letters sent out to two privately owned properties that will be impacted by the proposed benching on the Blanchard, George moved to accept the Memorandum of Agreement while Mark moved to approve the Right of Entry letters. Motions seconded by Dick. Yeas 3. Adam Hoff then went over the current invoice for February through March submitted for Stantec in the amount of \$144,128.03. George moved to approve the expenditure, seconded by Mark. Yeas 3.

Lower Blanchard River Update: Steve stated that the archeological survey was presented to the Ohio Historical Preservation office and they have requested more studies be done, which should take about 6 more weeks. Dominion Gas has a proposal and an agreement ready to be signed but Wilson stated since we are still in the property acquisition phase, he recommends waiting to sign the agreement. The court hearing is still scheduled for June 6th for the property acquisitions.

Hoaglin Creek Fife Road Easement Disturbance Update: Lynn informed the Directors that he had interviewed a few expert witnesses for the disturbance case and recommended that Paul Chester was the most qualified for this matter. Paul previously worked with NRCS as a project manager on the Little Auglaize River Watershed Project -P.L.-566 and has gone through an interview type process with Scott Gordon, the attorney for the case, and was recommended by him as well. After reviewing Paul's curriculum vitae and hourly rate, George moved to retain Paul Chester as the expert witness. Mark seconded the motion. Yeas 3. Lynn then suggested that a new account be set up so the money being used to pay for these expenses come directly from a Little Auglaize Professional Fees account.

Adoption of Resolution: Motion was made by George to approve the following resolution:

**Resolution No. 2190
To Amend 2017 Receipts/Appropriations**

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-15-02	Professional Fees - LA	0.00	12,000.00	12,000.00

Dick seconded the motion. Yeas 3.

St Joseph River Update: Lynn and Kurt met with Sulfer Creek Representatives and discussed the log jam site documentation. Brian Bok stated that they are willing to do the work at the same price as last year (\$175/mile) and will start when the weather cooperates.

Legal Counsel Update: Jim Weaner had nothing new to report.

General Manager Report: Lynn presented the Directors with a quote from Loop Asphalt to reseal the drive and parking lot, in which the Directors decided it is not necessary to be done this year. Lynn and Wendy have been working on a website and logo for MWCD. In January, Lynn and Todd went to Columbus to get recertified for pesticide application. Lynn and Kurt have started the search for new summer help employees. Lynn has supervised and assigned work to the staff, and Wendy, Kurt and Lynn helped put the annual report together. Lynn attended a Steering Committee meeting in Ottawa in February as well as the Stantec informational meeting in Findlay.

Maintenance Manager Report:

- Went to Perrysburg to inspect Grassy Creek, Schaller Ditch, and Helen Drive
- Maintenance on Chainsaws, clean and sharpen chains, new Bar purchased
- Inspected Contractor work sites when completed
- Driving all areas along District Creeks and River due to High Wind events to remove fallen Trees and Debris as found, 25+ trees removed, 2 large ones assigned to contractor
- Trip to St. Joe River inspecting for Log jams
- District Massy-Ferguson Tractor front tires replaced
- 8 Pipes repaired on Little Auglaize River
- 4 Pipes repaired on Maddox Creek
- Log jam removed from Culvert pipes on Hagerman Creek
- Todd attended Pesticide Recertification Conference
- Lynn and Kurt met with Contractors that will be inspecting the St. Joe River for Log Jams Mid-June of 2017. Kurt will be Supervising the Contractors Mapping and Categorizing of Log jams, and Inspecting completed sites after removal
- Large Sandbar removed from Little Auglaize River, 5 Erosion sites repaired with Rock
- Fixed faulty hydraulic lifter on Kubota mower
- McBride Painters are scheduled to paint the Town Creek park fence in Van Wert

Meeting dates 2017: April 18, May 5 (court meeting), June 13th (tour), July 11th, Sept 5th, October 10th and Dec 5th

Adjournment: Dick moved for adjournment at 9:40 a.m. Mark seconded. Yeas 3.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas

Maumee Watershed Conservancy District
Audit Committee Meeting
March 21, 2017

The Maumee Watershed Conservancy District Audit Committee met in regular session at the District Office at 1464 Pinehurst Dr., Defiance, Ohio, on March 21, 2017. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager and Wendy J. Yunker, Secretary/Treasurer.

Dick called the meeting to order at 9:45 a.m.

Wendy explained the financial procedures, while the committee reviewed the vouchers, bank reconciliation and financial statements to be in accordance with, and to satisfy the State Auditors checks and balances of an accounting system.

Dick moved to adjourn the Audit Committee meeting at 10:30 a.m.

Richard Ricker, Director

Wendy J Yunker, Sec/Treas