

Maumee Watershed Conservancy District
Board of Directors Meeting
April 5, 2016

The Board of Directors of the Maumee Watershed Conservancy District met in regular session at the Maumee Watershed Conservancy District in Defiance, Ohio, on April 5, 2016. In attendance were Richard Ricker, George Ropp and Mark Moats, Directors; Clark L. Army, General Manager; Wendy Yunker, Sec/Treas; Kurt Warnimont, Maintenance Manager; Todd Krugh, Maintenance employee; Jason Phillips, Ottawa Assistant Village Administrator; Steve Wilson, Findlay Engineer and Project Manager; Greg Bockrath, Engineer with Bockrath & Assoc.; Vaughn Hoblet, Legal Counsel with Marshall & Melhorn; Jim Weaner, Legal Counsel; Denise Grant, Reporter for Findlay Courier; Doug Jenkins, Reporter for WFIN; Walid Al-Ani, Engineer with Stantec Consulting; And the following concerned citizens of Hancock County: Vanessa Vandale, Shawn Beueher, Steven Cramer, Dean Zeisloft, Bill Recker, S. David DeVore, Steve Oman and David Spahr.

Chairman Richard Ricker called the meeting to order at 10:00 a.m.

Approval of Annual Report: The Directors reviewed the Annual Report given to them at the March Board meeting. Motion was made by George and seconded by Mark. Yeas 3.

Approval of Minutes: The minutes of the March meeting were approved as mailed. Motion was made by Mark and seconded by Dick. Yeas 3.

Financial Reports: The financial reports for March along with the CD tracking were approved as mailed. Motion was made by Mark and seconded by Dick. Yeas 3.

Adoption of Resolution: Motion was made by George to approve the following resolution after Wendy informed the Directors of an increase in Health Insurance Premiums.

**Resolution No. 2165
To Amend 2016 Receipts/Appropriations**

<u>Acct#</u>	<u>Description</u>	<u>Current</u>	<u>Add'l Approp</u>	<u>Total Approp</u>
10-06-01	PERS	36,828.00	580.00	37,408.00
10-14-03	Health Insurance	60,000.00	5,400.00	65,400.00

Dick seconded the motion. Yeas 3.

Upper Blanchard River Update: Dick decided to move down the agenda to the Upper Blanchard Update due to the Hancock County visitor's interest in the subject. The Directors engaged in a discussion to determine whether or not to join the Hancock County Commissioners in their flood reduction efforts. George suggested that by our participation in the Preliminary Design work for the Eagle Creek Diversion Channel, we would better be able to determine if a viable project can be designed with favorable benefit to cost ratios, whether or not to create a subdistrict or just a satellite office, whether or not funding would be possible, and most importantly, would it make sense to amend our Official Plan to add this project.

Adoption of Resolution: Motion was made by George to approve the following resolution.

**Resolution No. 2166
To Continue Upper Blanchard Studies**

Be It Resolved, that the Directors of the Maumee Watershed Conservancy District move to assist the Hancock County Commissioners in refining the Upper Blanchard River Blanchard Flood GIS study from the Army Corps and to develop a Preliminary Design for the Eagle Creek Diversion Channel. Assuming a favorable Design outcome, our intent is to amend our Official Plan to allow us to construct and maintain flood reduction improvements in Hancock County. We further Resolve to create an Agreement Memorandum of Understanding with the Hancock County Commissioners that will identify each parties responsibilities, design funding and the path forward.

Seconded by Mark. Yeas 3.

Court Meeting Preps: Lynn informed the Directors that the Annual Court meeting will be held at the Defiance County East building on May 6th due to construction at the courthouse. As always, Dick will give the Financial Report, Mark will give the Year in Review Report and George will give the Operation and Maintenance report.

Agreement Between MWCD and Village of Ottawa: Steve Wilson presented a Memorandum of Understanding Agreement drawn up that allows the Village of Ottawa to perform operation and maintenance on the land transferred to them from the Lower Blanchard Project when completed, the Maumee Watershed will inspect the area every 6 months to make sure the land is being kept up to standards. If the Village is found not providing the maintenance needs to the land, MWCD will take over the maintenance and upkeep at the cost of the Village.
see attached

Adoption of Resolution: Motion was made by Mark to approve the following resolution.

**Resolution No. 2167
To Approve MOU between Village of Ottawa and MWCD**

Be It Resolved, that the Directors of the Maumee Watershed Conservancy District approve to Sign the Memorandum of Understanding between the Village of Ottawa and the Maumee Watershed Conservancy District pertaining to the operation and maintenance of land transferred from the Lower Blanchard Project.

Motion seconded by George. Yeas 3.

Update on Shop Tool Insurance: Lynn informed the Directors that he had spoken with our Insurance Agent, Conrad Beck, regarding Todd Krugh's personal tools being used at the Districts Shop. The tools have been placed under MWCD's liability Insurance. We will keep an updated inventory list and pictures on file at the office.

Approval for Updating Computer System: Wendy informed the Directors that she had spoken with Steve Jay for advice on upgrading the current computer system, software and back up. Wendy presented the Directors with a quote recommended by Steve Jay to be the best solution to update. After looking over the quote, Mark moved to purchase the proposed computer system, seconded by Dick. Yeas 3.

WMAO Membership: The annual membership form has been received to sponsor Water Management Association of Ohio. Dick moved to continue the \$85 membership as in the past.

Mark seconded the motion. Yeas 3.

St. Joe Log Jam Inventory Update: Lynn informed the Directors that he received a Bid Proposal from Brian Bok to mark and map out St Joe River log jams with GPS Coordinates and grade types. The cost is \$175 a mile which comes to \$8,750 total for 50 miles. George moved to accept the offer on a trial basis, seconded by Mark. Yeas 3.

Lower Blanchard River Update: Greg Bockrath informed the Directors that he and Lynn had received a request letter from the Trustees of Ottawa Township asking that we place the guard rails back up on the I-9 due to safety concerns. There was a public meeting held to go over the concerns and Bockrath states he addressed the concerns stating that without the Guardrails the road still meets ODOT's specs and if the guardrail is put back in place, there may be concerns with hindering water flow. Lynn suggested that if they want to place the guardrail back up, to try and leave a gap at the lowest area to avoid interfering with the water flow. George moved to have Bockrath work with Trustees and place the guardrail back up to ease safety concerns. Mark Seconded. Yeas 3.

Little Auglaize River and Grassy Creek Update: Lynn stated that he inspected the streams and everything looks to be in good shape. He spoke with Troy from Commercial Mowers and confirmed they are ready to start mowing.

Legal Counsel Update: Jim Weaner stated there is nothing to report other than he is prepared to attend the court meeting in May. Vaughn Hoblet also stated there is nothing new to report.

General Manager report: Lynn informed the Directors that he:

*HELD EMPLOYEE WORK REVIEWS AND HANDED OUT SPRING/SUMMER WORK ASSIGNMENTS.

*FIELD STAKED WORK SITES FOR CONTRACTORS IN LITTLE AUGLAIZE WATERSHED MAINTAINED STREAM AREAS AND CONDUCTED AS BUILT CHECKS.

*NEGOTIATED QUOTE WITH CONTRACTOR TO INVENTORY ST. JOSEPH RIVER LOGJAMS IN WILLIAMS AND DEFIANCE COUNTIES.

*MET WITH USACOE REGULATORY BRANCH MEMBERS FOR LOWER BLANCHARD DIVERSION CHANNEL DESIGN AND AE-COM.

*SET UP BOARD AND COURT MEETING AGENDAS.

*REVIEWED DISTRICT FINANCES AND VOUCHERS AND BANK ACCOUNTS.

*SET UP 2016 CONTRACTOR WORK ORDERS FOR GRASSY CREEK DIVERSION CHANNEL-PERRYSBURG.

*HAD SEVERAL DISCUSSIONS WITH LOWER BLANCHARD I-9 ROAD ALTERATIONS WITH BOCKRATH.

*PROJECT MANAGER WILSON BRIEFED LYNN REGULARLY ON ALL OTHER LOWER BLANCHARD PROJECT UPDATES.

*WALKED FIRST STRETCH OF ST. JOE RIVER AT MICHIGAN LINE AND STAKED WORK SITES FOR LOGJAMS.

*GAVE UPDATES TO LEGAL COUNSELS AS NEEDED

Maintenance report:

- Removed 5 fallen trees from waterways, several from 15' right-of-way
- Cutting Brush along District waterways, removing flood debris from Berms as found
- Took inspection trip to St. Joseph River
- Working on Spring Stream Inspections weather permitting
- Clean and service chainsaw
- Todd serviced all of MWCD's vehicles
- Added air bags to 2014 Truck
- Mowed in Van Wert
- Rewired Dump Trucks back lights

Meeting dates 2016: May 6 (Court Meeting), June 14 (summer tour), August 9, October 11, and December 13.

Adjournment: Dick moved for adjournment at 10:45 a.m. Mark seconded. Yeas 2.

Richard Ricker, Chairman

Wendy J. Yunker, Sec/Treas